

# *Dale's School Board Meeting Recap*

*November 18, 2019 School Board Meeting*

## **Our Mission Together**

**Empowering students with  
knowledge and skills to succeed.**

## **Our Vision**

**To be the school district of choice, inspiring  
excellence in academics, arts, and activities.**

**NOTE:** This review is authored by the Superintendent, intended as information for the District employees, to keep them informed of the important decisions made by the School Board. This review includes selected items as determined by the Superintendent, and does not include all items of business conducted by the Board. This review is not intended to replace the official minutes of the School Board. Additional information can always be obtained from the official Board minutes or by contacting Dale.

## Student Achievement and Student Support

Teaching and Learning Feature – Thank you to the 5<sup>th</sup> grade teachers and students for presenting to the Board their reflections of their time at Eagle Bluff this fall!

World's Best Workforce (WBWF) 2019-2020 Plan Results Report – The Board approved the 2019-2020 WBWF Plan as presented by Terri Engle. (Attached to this same e-mail.)

## Workforce

Resignations– The Board approved the following resignations with gratitude.

- Lillie Nielsen—ELL Translator/Tutor
- Jennell Olson—Secondary Paraprofessional
- Lyndsey Egge—Secondary Paraprofessional

Employment – The Board approved the following employment assignments.

- Lillie Nielsen – Secondary Paraprofessional

Teacher 2019 Seniority List and License Expiration Dates: Under Article XI of the Teacher Master Agreement, “The School Board shall annually cause a seniority list (by name, date of employment, qualifications and licensure tier, subject matter or field and current assignments) to be prepared from its records. It shall thereupon post such list in an official place in each school building of the District not later than October 31 of each school year. Each teacher will review the list and, if in agreement with the order of seniority and the license expiration date, indicate so by initialing near his or her name. The seniority list has been available in the staff break rooms in each building and also available online to review. There were no requests for changes. The Board approved the list as presented.

Letter of Assignment Adjustment and Renewal: The Board approved an adjustment and renewal of Community Education Director Macy Whiteside’s Letter of Assignment for 2019-2021.

Co-Curricular Contracts: The Board approved the following coaching contracts for the 2019-2020 school year.

- Heather Hinz—JH Girls Basketball Coach
- Hannah Budach—Girls Basketball Coach
- Mark Lee—Head Baseball Coach

Unpaid Leave Administrative Regulation for Teachers and Paraprofessionals Revision: The Board approved two revisions to the guidelines, criteria and process. Recently, administration has examined possible revisions that would assist in addressing very specific events impacting teacher or paraprofessional and their immediate family (spouse and children). These revisions would be exempt from the regulation criteria of “no more than one approved *Unpaid Leave Request* every six (6) consecutive years of employment may be submitted.” The specific events only include the wedding of a child or the graduation of a child or spouse.

### **Non-Emergency Leave Exemptions – Immediate Family Member Wedding and Graduation**

A *Non-Emergency* event applies to a specific event involving a spouse or child of the employee. An approved leave to attend such an event is exempt from the *Non-Emergency Unpaid Leave Criteria* that states: “No more than one approved *Unpaid Leave Request* every six (6) consecutive years of employment may be submitted.” The specific events exempted are limited to:

- Weddings
- Graduations (high school, post-secondary institution, military basic training)

An additional revision is proposed that provides up to four (4) hours per year (non-cumulative) of Unpaid Leave to attend a child’s school activity prior to having to access Personal Leave. This unpaid leave request must still be approved by the principal and must not require a substitute.

**Child’s School Activity Leave Exemption**

A *Child’s School Activity* applies to a school activity of an employee’s child in grades Pre-Kindergarten through Grade 12. When a substitute is not required as determined by the Principal, the employee is allowed up to four (4) hours per year (non-cumulative) of Unpaid Leave to attend a child’s school activity prior to having to access Personal Leave. An approved leave to attend such an activity is exempt from the *Non-Emergency Unpaid Leave Criteria* listed above.

We are in the process of revising the *online request form* to incorporate the revisions. Please see your building principal with questions.

**Finance**

Donations -- We are fortunate to have community members, organizations, and businesses who make donations to the school district. Often the donations are designated toward specific programs or activities. The Board approved the following donations.

Boys Basketball Boosters	Hudl Software Program	\$1,500.00
Anonymous	Reach Program	\$75.00
New Richland Lions	Eagle Bluff	\$98.00
K & L Enterprise	Eagle Bluff	\$150.00
L & D Ag Service	Eagle Bluff	\$100.00
Geneva Fire	Eagle Bluff	\$300.00
Lions Club of Ellendale	Eagle Bluff	\$500.00
Ellingson Drainage	Eagle Bluff	\$50.00
Wisconsin Power/Light	Eagle Bluff	\$100.00
Football Boosters	4 Practice Jerseys	\$90.00
St Peters WELCA	Elementary PBIS	\$200.00
Total		\$3,163.00
<b>Total to Date</b>		<b>\$25,363.84</b>

2019-2020 Staff Development Funding Waiver: The Board approved the designated waiver amount of \$49,000 as approved by the majority of licensed teachers. Per Minnesota Statute 122A.61: *Reserved Revenue for Staff Development*, public schools in Minnesota must reserve 2% of a district’s basic revenue for:

- i. Teacher development and evaluation
- ii. Principal development and evaluation
- iii. Professional development
- iv. In-service education for programs

Staff development revenue may be used for “staff development plans, . . . curriculum development and programs, other in-service education, teachers’ mentoring and evaluation, teachers’ workshops, teacher conferences, the cost of substitute teachers for staff development purposes, preservice and in-service education for special education professionals and paraprofessionals, and other related costs for staff development efforts.”

However, the statute allows a school district to annually waive the requirement to reserve their basic revenue if a majority vote of the licensed teachers in the district and a majority vote of the school board agree to a resolution to waive the requirement. The Staff Development Committee identified the amount of \$49,000 to

waive. The majority of licensed teachers approved the amount of \$49,000 for the 2019-2020 school year which represents about 0.8 % of the basic revenue, or about 40% of the reserved 2%.

2019-2020 Budget Revisions: The Board approved a revised budget per the Annual Budget Development Calendar. The 2019-2020 General Fund expenditures continue to be more than the planned revenue by about \$74,913.

## **Board Governance**

Resolution to Combine Polling Places: The Board approved the following resolution:

*Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board must confirm those precincts and polling places so established by those municipalities.*

*Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. If the Board decides to combine polling places, it must do so annually prior to December 31. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:*

*Combined Polling Place: New Richland Secondary School, New Richland, Minnesota*

*This combined polling place serves all territory in Independent School District No. 2168 located in Waseca County; and the City of Hartland and Hartland Township in Freeborn County, Minnesota.*

*Combined Polling Place: Ellendale Elementary School, Ellendale, Minnesota*

*This combined polling place serves all territory in Independent School District No. 2168 located in Steele County; and the City of Geneva and Bath, Geneva and Freeborn Townships in Freeborn county, Minnesota.*

Resolution to Appoint School Board Member: The Board approved the following resolution addressing the appointment of JoAnn Maloney to fill the vacant Board position due to the resignation of Luke Routh. The appointment will continue through the special election for the position planned for November 3, 2020, at which time, the newly elected member would fill the position for the remaining two years of the four-year term. Mrs. Maloney will take office effective December 18, 2019.

### **RESOLUTION FILLING SCHOOL BOARD VACANCY BY APPOINTMENT**

*WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2023; and*

*WHEREAS, the vacancy occurred less than ninety (90) days prior to the first Tuesday after the first Monday in November in the first or second year of the vacant term;*

*NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No.2168, State of Minnesota, as follows:*

*Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, JoAnn Maloney is hereby appointed to fill the vacancy and to serve until a successor is elected and qualified. The appointment shall be effective thirty (30) days after the adoption of this resolution unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b(b) within that thirty (30) day time period.*

### **Miscellaneous**

Statewide Enrollment Options: The Board approved the following enrollment options:

- One (1) resident student attending school in another district.